

## Assessing Office Contact Instructions – Job Duties

### What tasks fall under the Assessing Office:

Assessment Questions

How to Appeal assessment, taxable value, PRE, Qualified Ag, taxes, etc

State Equalized Value (SEV) Questions

Taxable Value Questions

Principal Residence Questions (PRE) & Forms

Qualified Agricultural Questions & Forms

Acreage Questions

Tax (legal) Description questions & Forms

Ownership name changes

Poverty Questions & Forms

Veterans Questions & Forms

March, July, December Board of Review Questions & Forms

Property Transfer Affidavit Questions & Forms

Michigan Tax Tribunal Questions (will get redirected to the Tribunal usually)

Personal Property Filing Questions & Forms

### What does not fall under our office:

Zoning Questions

Tax Bill **Collection** questions